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MyCBE: Accessing Attendance and Assessment Information (K-9)

Use your MyCBE/PowerSchool account to access information about Attendance and Assessment. Students and families are encouraged to use the MyCBE/PowerSchool Portal, rather than the PowerSchool App, to access information about grades and attendance at this time.

Sign In

- Go to the MyCBE/PowerSchool Portal sign in page (https://sis.cbe.ab.ca). You can also access this page from the public CBE website (https://www.cbe.ab.ca/) or your school's website, by clicking on the MyCBE/PowerSchool link.
- 2 Enter your Username and Password.
 - Students use your CBE Student ID and CBE network password.
 - Parents/Guardians use your MyCBE username and password that was created during parent account setup.
- 3 Click Sign In.

The MyCBE/PowerSchool Portal Sign In page offers account help for parents/guardians and students. Parents/Guardians must create a parent account before they can sign in.



Student and Parent / Legal Guardian Sign In

Welcome to The Calgary Board of Education's MyCBE / PowerSchool Portal. This is your gateway to access a number of supported technologies and tools at The Calgary Board of Education. For more details please refer to the Need a Parent Account? section below. Student: Your username is your CBE Student ID and your password is your CBE network password. If you are new to CBE, ask your teacher or school staff for your CBE Student ID and initial password. Parent / Legal Guardian: Please sign in with your MyCBE / PowerSchool Parent Account. See Need a Parent Account? below to create a new Parent Account. Username Password

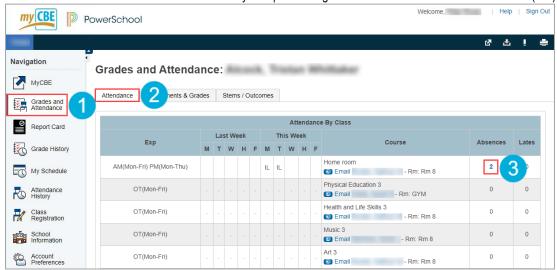
* Password Manager Users: You may experience issues saving this password to your password manager (i.e. LastPass). You may need to manually save the password instead of letting your password manager update it

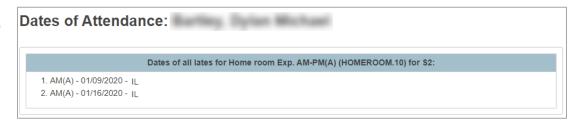
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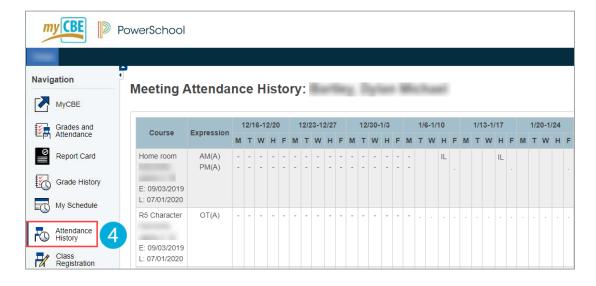
automatically.

View Attendance

- On the left-side Navigation menu, click on **Grades** and Attendance.
- The **Attendance** tab gives information about the student's attendance for the last two weeks and the total number of absences and lates for each course in which the student is enrolled.
- Click on the Absences or Lates hyperlinks to view the dates of each attendance record. The Dates of Attendance page will appear.
- On the left-side Navigation menu, click on **Attendance History**. This page will display the student's attendance records for the entire term.





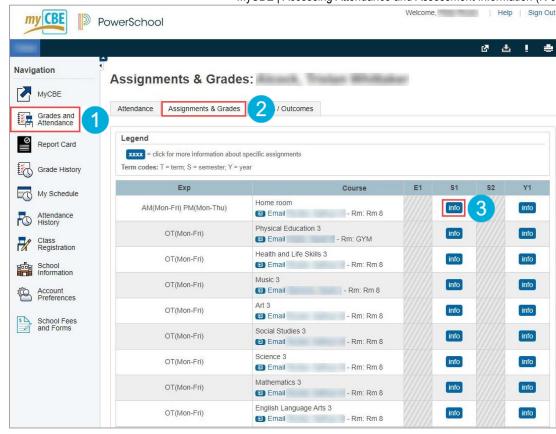


View Assessment Information

If the student's school is using PowerSchool as a tool for ongoing communication, assessment information can be accessed through the MyCBE/PowerSchool Portal. There are two ways to view assessments: in chronological order or by report card category/stem.

To view all assessments in chronological order:

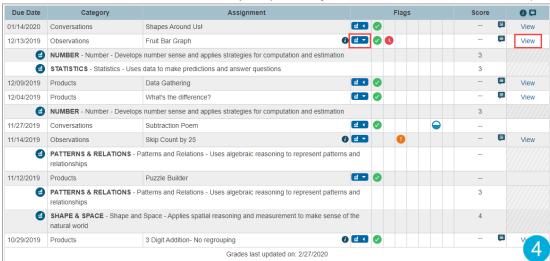
- On the left-side Navigation menu, click on **Grades** and Attendance.
- Click on the **Assignments & Grades** tab. This page will list all of the student's courses. There is a column for each reporting term. S1 refers to the first reporting period, which ends in December/January. Y1 refers to the final reporting period, which ends in June.
- Click on the **Info** button for the appropriate term and course to view assessments. If new information does not appear on the screen, scroll down.

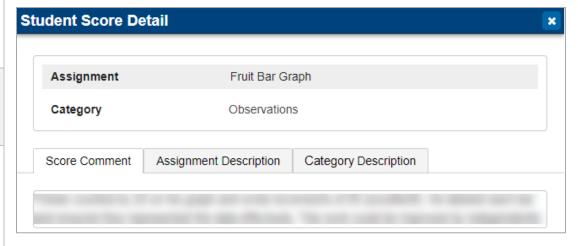


You will see a list of assessments the teacher has published. The assessments are listed chronologically.

Column	Description
Due Date	The date that the assessment was due/carried out.
Category	The type of assessment (e.g., Products, Observations).
Assignment	The title of the assessment. An information icon indicates that the teacher has provided a description that includes general information about the assessment.
Flags	Teachers will use Flags to communicate information about behaviours that impact learning. For example, a teacher will add a flag to indicate the assessment was collected, late, missing, etc. These flags are described in the legend below.
	click on the Show Stems/Outcomes icon to view the associated report card category/stem and the 1-4 achievement indicators that describe the student's level of understanding.
Score	If the teacher has provided an overall score on the assessment, it will appear here. A dialogue icon indicates that the teacher has written a comment about the student's level of understanding.
Student Score Detail	A link will appear in the last column if the teacher has entered a description or comment for this assessment. Click on View for details. The Student Score Detail window will appear with the following: The Score Comment tab will appear if the teacher has written a comment about the student's level of understanding. The Assignment Description tab will appear if the
	teacher has written a description about the assessment. The Category Description tab will appear if the teacher has written a description of the category. Click x in the upper-right corner to close the window.

Return to the top of the page to select another course.





If the student's school has turned on the Stems/Outcomes feature, you can view assessment organized by report card category/stem.

To view assessments organized by report card category/stem:

- On the left-side Navigation menu, click on **Grades** and Attendance.
- Click on the **Stems/Outcomes** tab. This page will list all of the student's courses.
- Click on the **Arrow** to the left of the name of a course to expand the list of report card categories/stems.
- Click on the **Arrow** to the left of a report card category/stem to view the list of assessments that have been associated with the category/stem.

Column	Description
Due Date	The date that the assessment was due/carried out.
Category	The type of assessment (e.g., Products, Observations).
Assignment	The title of the assessment.
Flags	Teachers will use Flags to communicate information about behaviours that impact learning. For example, a teacher will add a flag to indicate the assessment was collected, late, missing, etc. These flags are described in the legend below.
Grade	If the teacher has provided an overall grade on the assessment, it will appear here.

