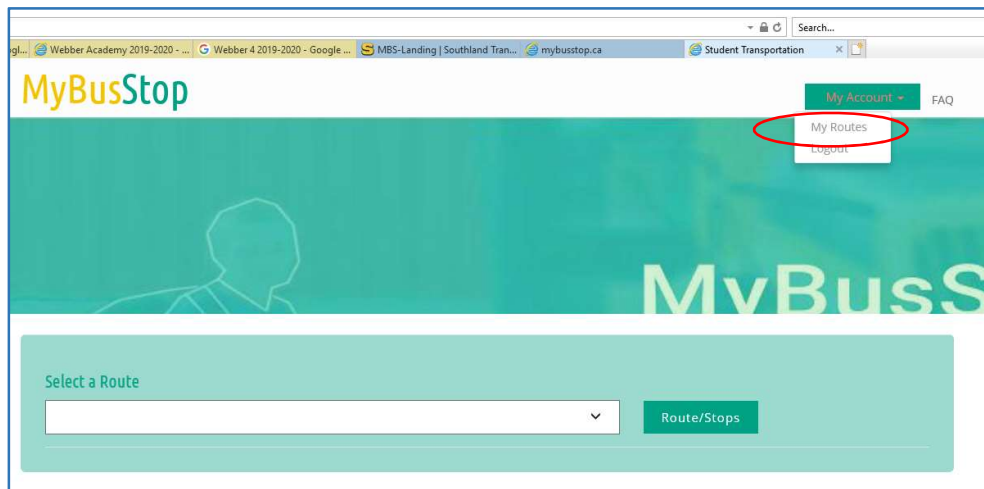
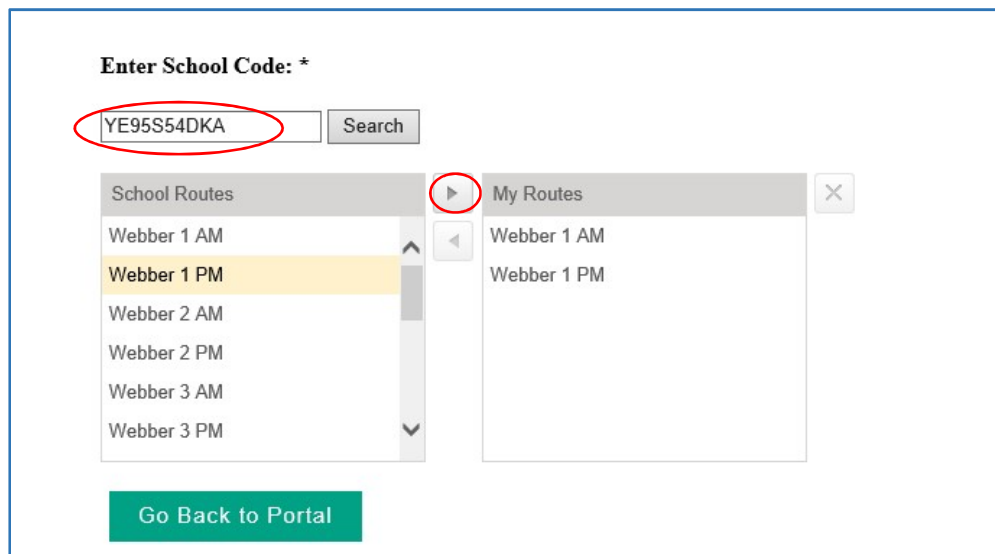


[How to Set Up Your MyBusStop Account](https://www.mybusstop.ca)

1. Visit www.mybusstop.ca
2. For First Time Users - please register. You will need the 2019-2020 school code, as provided by your child's school, to complete this process.
3. For those already Registered, you will the 2019-2020 school code, as provided by your child's school, to reselect your routes for this school year.
4. To select your route:
 - i. Under "My Account", select "My Routes"



- ii.
 - a. Enter your 2019-2020 School Code, select "Search"
 - b. Highlight the relevant route and move it to the "My Routes" column. This will need to be completed for all components of the bus route, such as AM, PM and Fri PM.
 - c. Select "Go Back to Portal" once all of your chosen routes have been moved to the "My Routes" column.



How to Set Up Your MyBusStop Account

- iii. To view your route:
 - a. Select the relevant portion of the run (AM/PM/Fri PM) from the drop-down menu.
 - b. Select “Route/Stops” to see all the stops on your run.
 - c. Select “Maps” if you wish to view the bus’s progress in real time (which is updated every minute).

The screenshot shows the MyBusStop web interface. At the top, there's a section titled "Select a Route" with a dropdown menu showing "Webber 1 AM" and a "Route/Stops" button. Below this, there's a "Route Status" section on the left with a "BUS#" field, "Est Delay by GPS", "Dispatch Comments No School", and "Carrier's Announcement". A large black button shows "00:59". To the right, there's a "Map" button and a "Route/Stops" tab. Below the tab is a table with columns: ID, TIME, ADDRESS, and ACTION. The table lists 8 stops with their respective times and addresses. Each row has a "My Stop" radio button in the ACTION column.

ID	TIME	ADDRESS	ACTION
0	06:45	WB SOMERSET DR SW AFTER SOMERCREST GARDENS @ CTS#4743	☐ My Stop
0	06:48	NB JAMES MCKEVITT RD SW AFTER SHAWNESSY BLVD @ CT #9215	☐ My Stop
0	06:51	SB EVERGREEN MEWS @ EVERGREEN LANE SW (SOUTH ARM) @Greenspace	☐ My Stop
0	06:58	WB EVERCREEK BLUFFS WAY SW @ GREENSPACE (PATHWAY)	☐ My Stop
0	07:10	NB PALLISER DR AFTER PUMP HILL GATE SW @CTS #4667	☐ My Stop
0	07:20	EB CHEROVAN DR SW AFTER/JUST PAST THE ALLEYWAY @ HOUSE #63	☐ My Stop
0	07:28	EB BEL AIRE DR @ BELVEDERE RD SW (INFRONT OF HOUSE 1247)	☐ My Stop
0	07:55	WEBBER ACADEMY	☐ My Stop

- 5. Set up your MyBusStop account on your phone from Google Play or Apple App Store to access MyBusStop on your smart device.

Although we do our best to ensure MBS is functioning smoothly and accurately, there are occasional technical glitches. Should you have any questions or concerns, or spot a problem, please email admin@mybusstop.ca or complete the Troubleshoot Form at <http://www.southland.ca/mbs-landing/>.